

CITY OF MILFORD
REGULAR MEETING
NOVEMBER 5, 2013
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 5th day of November 2013 at 7:30 pm. Present were: Mayor Dean A. Bruha; Council members: Jeff Baker, Rick Fortune, Dan Kral; Attorney Robert Blevens; Chief of Police Forrest Siebken, Maintenance Supt. Mark Frey and City Clerk Jeanne Hoggins. Absent: Council member Jeff Heckman. Also present: Shelly, Brandon and Luke Lorenz.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Dean Bruha called the meeting to order at 7:30 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

MINUTES: A motion was made by Baker and seconded by Kral to approve the minutes of the October 1, 2013 meeting. Roll call vote: Baker yes, Kral yes, Fortune abstain, Heckman absent. Motion carried.

PAYMENT OF BILLS: A motion was made by Kral and seconded by Baker that the following bills in the amount of \$145,940.58; payroll in the amount of \$40,042.28 totaling \$185,982.86 approved by the Auditing Committee be approved for payment. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune absent. Motion carried.

SALARIES:

56114	Mark Frey	1529.61
56115	Forrest Siebken	1360.76
56116	Mavis Ferris	71.01
56117	Jeanne Hoggins	1299.39
56118	Gary TeSelle	747.43
56119	Robert Hull	911.83
56120	David Dahle	1082.07

56121	George Matzen	709.56
56122	Tracy Yeackley	783.43
56123	Jenna Filbert	350.39
56124	Benjamin Rediger	26.74
56125	Jason Meyer	1324.35
56126	Lisa Aschoff	587.26
56127	Erica Pallas	326.86
56128	Timothy Long	113.30
56129	Cady Vaverka	144.60
56130	Kile Jackson	962.45
56133	Benjamin Rediger (Error on Payroll Check)	1131.99
56184	Mark Frey	1591.99
56185	Forrest Siebken	1360.76
56186	Mavis Ferris	71.01
56187	Jeanne Hoggins	1387.35
56188	Gary TeSelle	879.75
56189	Robert Hull	1001.72
56190	David Dahle	1227.37
56191	George Matzen	695.72
56192	Tracy Yeackley	853.26
56193	Jenna Filbert	295.86
56194	Benjamin Rediger	1070.55
56195	Jason Meyer	1051.53
56196	Lisa Aschoff	565.97
56197	Erica Pallas	285.38
56198	Timothy Long	122.02
56199	Cady Vaverka	115.57
56200	Kile Jackson	958.18
56213	Mark Frey	1534.77
56214	Forrest Siebken	1360.76
56215	Mavis Ferris	71.01
56216	Jeanne Hoggins	1306.92
56217	Gary TeSelle	784.75
56218	Robert Hull	919.82
56219	David Dahle	1092.07
56220	George Matzen	729.98
56221	Tracy Yeackley	790.16
56222	Jenna Filbert	348.36
56223	Benjamin Rediger	1049.42
56224	Jason Meyer	1015.15
56225	Lisa Aschoff	618.00

56226	Erica Pallas	328.62
56227	Timothy Long	97.62
56228	Cady Vaverka	146.06
56229	Kile Jackson	1245.80
56208	Ricky Fortune	138.52
56209	Dean Bruha	184.70
56210	Jeffery Baker	138.52
56211	Jeff Heckman	138.52
56212	Dan Kral	138.52

GENERAL FUND:

56112	Tabitha Russell- WA/SW Deposit Refund	3.05
56113	U.S. Postmaster- Utility Billing Postmaster	294.44
56131	Ameritas- Pension	
56132	Union Bank-HSA	845.00
56134	Allied Insurance- Bond Renewal-Pallas/Hoggins	350.00
56135	Aloha Roth- Sheet Cakes	38.00
56136	American Building Inspectors- Inspections/Fees	380.00
56137	Aramark- Pants & Rags	1026.56
56138	AT&T- Library Long Distance	1.74
56139	Black Hills Energy- Service for September	148.85
56140	Card Service Center- Disc, Software, S&H	78.51
56141	Colin Electric Motor Service- Service Call Well 2	184.40
56142	Culligan- Bottled Water/Cooler Rent	70.95
56143	Dave Dahle- Mileage	25.53
56144	Diode Communications- Service for September	55.22
56145	Eakes Office Plus- Staples, Post-its, Folders	129.12
56146	Emergency Medical Products- Gloves, Cold-packs	371.56
56147	Farmers Co-op- Tire repair, Fuel for September	453.43
56148	Gerhold Concrete- Concrete, Rock	130.00
56149	Great Plains Uniforms- Uniforms (Jackson)	205.00
56150	Green Thumb Lawn Service- Mowing @ Cemetery	360.00
56151	Hawkins, Inc.- Azone, Frt, Bleach	2012.72
56152	IIMC- Membership Fee Jeanne/Tracy	230.00
56153	Matheson Tri-Gas- Bottle Rental	81.90
56154	Meyer Automotive- Replace Mirror Switch	131.54
56155	Midwest Refuse- Service for September	118.15
56156	Milford Valu-Rite Pharmacy- Rescue Supplies	546.00
56157	Nebraska Motor Parts- Hose Clamp, Battery	15.78
56158	NPPD- Service for September 2013	7452.35
56159	Office Depot- 3 Digital Recorders	179.97
56160	One Call Concepts- Locates	23.00

56161	Pac-N-Save- Food	16.55
56162	Pavers, Inc.- Asphalt	334.40
56163	Pizza Kitchen- September Meals	302.50
56164	Police Officers Assoc.- 4 Memberships @ \$15.00	60.00
56165	Rediger Automotive- Oil Change unit #2	39.55
56166	Reeves- Name Tags- Jackson	25.47
56167	Roxanne Roth- Cleaning Services	50.00
56168	Seward Co Economic Devl.- Annual Fee	5000.00
56169	Seward Co. Public Power Dist- Wells 1&2	990.77
56170	Seward Co. Independent- Notices, Minutes, Legals	432.75
56171	Seward Co. Treasurer- 2% for Budget	21965.00
56172	Seward Electronics- Battery-phone	11.90
56173	Shell Fleet Plus- Fuel '08 Truck	243.13
56174	Shell Fleet Plus- Fuel	653.94
56175	Subway Motors- Gator Repair	220.48
56176	Sunrise Country Manor- September Meals	808.50
56177	Too Fast Supply- Hose Clamps	74.00
56178	Verizon Wireless- Cell Phones	95.16
56179	Verizon Wireless- Air Cards	80.18
56180	Verizon Wireless- Dept Cell	101.71
56181	Wergin's Lawn Services- Fertilize	169.00
56182	Windstream- Service for September	611.25
56201	Ameritas- Pension	1694.82
56202	Union Bank- HSA	845.00
56203	AFLAC-Dis, Cnacer, Acc, Suppl	513.36
56204	Blue Cross & Blue Shield- Health Ins 11/1-11/30	8883.94
56205	EMC- General Insurance	62244.00
56206	Ft. Dearborn- Life Insurance	110.08
56207	Mutual of Omaha- Disability	30.24
56230	Ameritas-Pension	1694.82
56231	Union Bank- HSA	845.00
56232	US Postmaster- Newsletter Postage	28.06
56233	Advanced Graphix- Decals on 2013	15.00
56234	All Pro Landscaping- Repair Underground Sprinkler	325.00
56235	Aloha Roth- Cake	20.00
56236	Baker & Taylor- Books	191.08
56237	Bibliox- Opac System	1410.20
56238	Blevens Law Office- Legal Services	350.00
56239	Canon Financial- Contract Charge	254.00
56240	Card Service Center- Trail Cam & Accessories	438.70
56241	Card Service Center- Fire School Lodging, Late Fee	205.11

56242	CBS Reporting- Monthly Memberships	12.95
56243	City of Milford- Stamps, Cards, Food, Postage	81.65
56244	Culligan- Softner & Bottle Rent, Water & Cooler Rent	46.95
56245	Demco, Inc.- Supplies	243.02
56246	George Matzen- Hand Dryers, Speaker Con.	1419.56
56247	Gerhold Concrete- Concrete	277.50
56248	GreatAmerica Financial- Meter Rent	80.00
56249	Hydraulic Equipment- Labor on Snow Plow	1114.31
56250	Jack Downs- Entertainment	100.00
56251	Junior Library Guild- Books	738.00
56252	Kremer's Inc- Replace Pump Panel Well #2	3252.21
56253	League of NE Municipalities- Water Workshop	70.00
56254	Michael Frederick- Books	24.00
56255	Milford A/C & App.- Repair A/C @ Library	1542.47
56256	Milford High School- Magazine Subscription	306.00
56257	Milford School Dist- Parking Fines, Liquor Lic.	330.00
56258	NE Dept of Env. Quality- Wastewater Renewal	150.00
56259	NE Municipal Clerks Assoc.- Membership Dues	50.00
56260	NE Library Commission- Overdrive	600.00
56261	NE Public Health- Blood Analysis, Nitrate, Arsenic	326.00
56262	NMC Exchange- Repair Generator @ Welch Park	692.72
56263	Office Depot- 3 Digital Recorders	179.97
56264	Reader Service- Books	25.98
56265	Rediger Automotive- Oil Changes	28.45
56266	Robert Boshart- Mileage/Meals/Reg NSVFA	220.16
56267	Roxanne Roth- Cleaning Services	50.00
56268	Servi-Tech- Waste Water Analysis Package	96.70
56269	Shell Fleet Plus- Fuel	828.65
56270	Tracy Yeackley- Mileage to Omaha for Training	79.37
56271	Union Bank- G. TeSelle Acct, Medicare Part D	431.50
56272	Verizon Wireless- Well Control Monitor	40.03
56273	Walmart- Movies, Office Supplies, Supplies	131.00
56274	Windstream- Civil Defense Phone	99.22
56275	Zito Media- Digital Adapter	4.38

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Milford Housing Authority minutes for October 10, 2013; Milford Aging Services Commission minutes for October 22, 2013; Recreation Board minutes for October 30, 2013; Police Dept. Activity Report for September and October 2013; MVFD Rescue NARSIS and Fire Report for October 2013. Fortune – add to next month's agenda to have JEO start a water and sewer study for projects. Also, next month authorize

Mayor Bruha to sign the State revolving loan grant. Frey – the trees have been trimmed along the Hwy like the State of NE has been asking. We still have 2 dead trees to remove. The bid to reroof the Maintenance Shop came in \$5,000 less than budgeted so 2 well houses were added. Chief Siebken – Officer Jackson is doing well and finding his way around the community and Milford Police Dept. The State of NE is requiring 20 hours of continuing education by all Law Enforcement Officers. Two of the officers have met this requirement and 1 will complete the requirement by the end of the month. Chief is working with the State Patrol regarding statewide radio communication. There have been 3 major crimes in Milford; Super Spray Car Wash, 2 incidents and the Sr. Center was broke into. Chief Siebken attended the ISPC Conference in Philadelphia and noted the training was very good. He attended several active shooting classes. Baker attended the Seward County Economic Development meeting and the Seward County Housing Study meeting where the consultants were encouraged to hear about our organizing a Task Force. The Task Force will not only focus on housing but also progress within our community and school system. Kevin Wingard will be approaching the Council regarding joint public agencies between the school system and the city. Baker would like to get the group together to pursue the website. Matt Meierdierks has time constraints and so we are looking into another avenue. The strategic planning survey is being distilled and Craig Vincent with NPPD will be contacted for an update on the process. Baker attended the Recreation Board meeting as well as the Sr. Center Board meeting. The second Hazard Mitigation meeting has been scheduled and Baker will attend. This program assisted with the new sirens and they are looking into assisting one of the nursing homes with a generator. The Appreciation Dinner is this weekend and starts at 2:00 pm. There will be snacks for the game and supper will be served immediately after the game is over. Baker noted that the NIFA meeting was well attended by Milford. He gave an hour bus tour of Milford highlighting the different areas of the community.

COMMUNICATIONS: *Sales tax received for the month of August 2013 in the amount of \$13,278.69.

NEW BUSINESS:

Approve Fire Dept. membership roster: A motion was made by Kral and seconded by Fortune to approve the Fire Dept. membership roster, with 36 members, as presented. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman absent. Motion carried. (Roster attached)

Approve Coed Volleyball Director: A motion was made by Baker and seconded by Kral to approve Bruce Stutzman as the Coed Volleyball

Director. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman absent. Motion carried.

Approve Youth Basketball Coach: No applications had been submitted for the coaching position so the Recreation Board decided to advertise at the High School level for a Jr. or Sr. to Coach the K – 3 graders. An inquiry was made immediately and a recommendation will be made to the City Council at the December meeting. The plan is to pay the coaches \$8.00 per hour. Tracy Yeackley will help in a supervisory role.

Authorize signature of NDOR Maintenance Renewal Agreement: After discussion of notifying the State Dept of Roads about the condition of the curve thru town a motion was made by Kral and seconded by Fortune to authorize the Mayor to sign the maintenance renewal agreement with the State of NE, Dept of Roads. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman absent. Motion carried.

Appointments: A motion was made by Baker and seconded by Kral to approve the Mayor's recommendation to appoint Sharon Hull to the Webermeier Scholarship Committee, her term will begin immediately. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman absent. Motion carried. A motion was made by Fortune and seconded by Kral to approve the Mayor's recommendation to reappoint Jodi Roth and Tom McCall to the Recreation Board. Term from 1/1/14 thru 12/31/17. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman absent. Motion carried.

Introduction and Adoption of Resolution – Corporate Resolution naming authorized officer to conduct financial transactions: Council member Kral introduced the following resolution seconded by Fortune.

RESOLUTION NUMBER 492

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MILFORD, NEBRASKA, a political subdivision and City of the Second Class:

WHEREAS, the City of Milford, Nebraska has received notice from Computershare Investor Services that it is the owner of common stock in METLIFE INC which is held at Computershare Investor Services in Account Number C0009629891; and

WHEREAS, the City of Milford, Nebraska desires to liquidate said stock and close said Account Number C0009629891 held by Computershare Investor Services.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MILFORD, NEBRASKA.

1. That Dean A. Bruha, the duly elected, qualified and acting Mayor of the City of Milford, Nebraska, is hereby named and designated as the

officer authorized to conduct financial transactions on behalf of the City of Milford, Nebraska, said authority specifically including the authority to sell of all shares of METLIFE, INC. stock which is owned by the city and held by Computershare Investor Service in an investment account identified as Account Number C0009629891, and further including the complete liquidation of said account and the payment thereof to the municipality.

2, That the City of Milford, Nebraska, further directs that Dean A. Bruha shall liquidate the municipality's its stock in METLIFE, INC. and close Account Number C0009629891 at Computershare Investors Services, specifically authorizing the liquidation of said assets and the payment thereof to the City of Milford, Nebraska, whose street address is 505 1st St., Milford, Ne 68405 and whose post office address is Box 13, Milford, NE 68405-0013. Further Resolved that Dean A. Bruha is authorized to conduct these financial transactions on behalf of said municipality, and to execute all documents required for the liquidation of the aforesaid stock and investment account of the City of Milford, Nebraska with Computershare Investor Services.

3. That Jeanne Hoggins, as the duly appointed, qualified and acting City Clerk of the City of Milford, Nebraska, is hereby directed to certify the foregoing Resolution with the raised seal of the City of Milford, Nebraska thereon, and deliver the same to Computershare Investor Services, 250 Royall Street, Canton, MA 02021. The raised seal of the City of Milford, Nebraska shall be affixed to this resolution.

Passed and adopted this 5th day of November, 2013.

City of Milford, Nebraska

By _____
Mayor

Attest: _____
City Clerk

(SEAL)

Introduction and Adoption of Resolution – R.A.P.: Chief of Police Siebken asked to table this item to research the existence of R.A.P.

Introduction and Adoption of Resolutions – Corporate Resolutions for City of Milford Accounts: (Resolutions attached to these minutes)

A motion was made by Fortune and seconded by Kral to approve Corporate Resolution #493. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman absent. Motion carried.

A motion was made by Kral and seconded by Fortune to approve Corporate Resolution #494. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman absent. Motion carried.

A motion was made by Baker and seconded by Kral to approve Corporate Resolution #495. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman absent. Motion carried.

A motion was made by Fortune and seconded by Kral to approve Corporate Resolution #496. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman absent. Motion carried.

Discuss/Action on Refunding Water Tower Bond: After discussion the City Council decided they were not interested in refunding the water tower bond at this time. The elimination of 2 years from the bond schedule would possibly put more of a burden on the tax payers than the Council would like to see.

Executive Session – Personnel: A motion was made by Baker to go into Executive Session for the purpose of discussing personnel. Council member Kral seconded the motion. Mayor Bruha noted that a motion has been made and seconded to go into Executive Session for the purpose of discussing personnel. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman absent. Motion carried at 8:20 pm.

A motion was made by Baker and seconded by Kral to come out of Executive Session. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman absent. Motion carried at 9:15 pm.

A motion was made by Fortune to go into Executive Session for the purpose of discussing security. Council member Kral seconded the motion. Mayor Bruha noted that a motion has been made and seconded to go into Executive Session for the purpose of discussing security. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman absent. Motion carried at 9:16 pm.

A motion was made by Kral and seconded by Fortune to come out of Executive Session. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman absent. Motion carried at 9:34 pm.

ADJOURNMENT: A motion was made by Fortune and seconded by Kral to adjourn the meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman absent. Motion carried and meeting adjourned at 9:35 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on November 5, 2013 that all of the subjects

included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk